



User Guide

RingTime
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1. Introduction

RingTime is the ultimate horse show companion for riders, owners, trainers, and barns. Designed to keep you informed and organized, **RingTime** puts everything you need to know about your day at the show right at your fingertips.

Never miss a class again. Instantly see what ring you're in and what time your class starts, so you can plan your warm-up, tack changes, and barn schedule with confidence. Stay ring-smart by knowing how many riders out you are, helping you time your ride perfectly and reduce unnecessary waiting.

After the class, **RingTime** keeps the results clear and connected. See how your horse placed in each class, track results across the day, and view placements by horse or by barn, making it easy to celebrate successes and stay on top of performance.

Whether you're managing one horse or an entire barn, **RingTime** simplifies the chaos of show days so you can focus on what matters most—your ride.

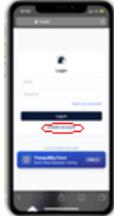
Key Features:

- Class times and ring assignments at a glance
- Real-time awareness of how many riders out you are
- Class placings for individual horses
- Barn-wide results and performance tracking
- Built for riders, owners, trainers, and barns

RingTime — know the ring, know the time, know the results.

Create Your Account

Download and install the RingTime App from your favorite store – the [Apple App Store](#) or [Google Play Store](#).



From the **Login** page select the “Create Account” Option



From the **Your Profile** page enter

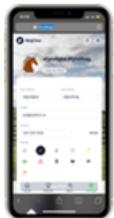
- Your First Name
- Last Name
- Email Address
- Password (twice)
- Phone Number and Phone Type (Home or Mobile)
 - Select an Avatar

Finally, press the **Next** button



From the **Choose Your Plan** page make your subscription selection-

- **Track By Horse:** Best fits Owners, Riders, and followers. Two options available – Track up to 3 horses or track an unlimited number of horses per week
 - **Track By Rider:** Best fits Trainers, Assistant Trainers, and Horse Show Professionals. Track an unlimited number of horses per week



Next go to the **Settings** page to select your horses –

- Review and/or Modify your **Name, Email and Phone Number**
- Select a new Avatar or take a **selfie**

Be sure to **Save Your Profile**

- Next select your Horses and add them to your profile
 - Lastly, make your In App Message Notification settings



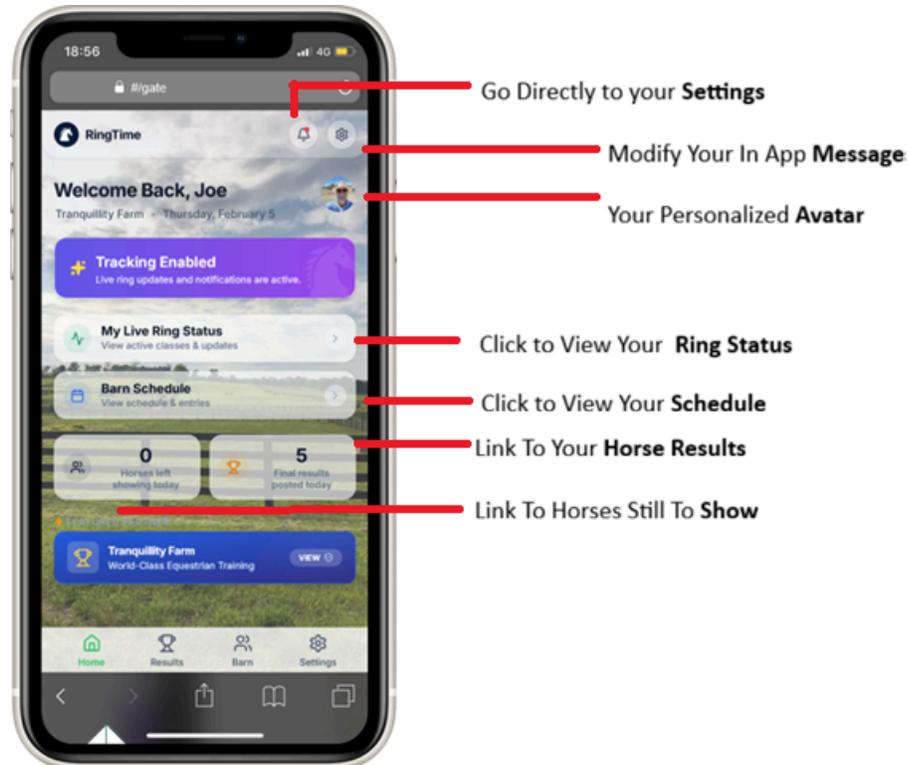
Finally, go to the **Barn** page to select your horses you would like to track. On this page you can choose to simply track all your horses by pressing the **Track All** button or select each horse individually.

Your profile is now configured to track all your horses. At any time you can remove, add or change the horses that you are tracking by returning to the **Settings** and **Barn** pages described above.

2. Utilizing Your RingTime Horse Show Companion On Show Day

Open your Application or Login

Go to the **Home** Screen where all your horse show needs are at your fingertips in real-time.



3. Troubleshooting and Maintenance

In case you run into issues, here are some common solutions:

<u>Issue</u>	<u>Solution</u>
Your User Account Gets Logged Out	Be sure that your account is not being shared with others. If you suspect that someone else is using your account, log off immediately and return to RingTime selecting the Forgot Password link and immediately change your password
Data is Not Updating	Check your Wi-Fi settings and check that you have cellular and/or Wi-Fi connectivity. <ol style="list-style-type: none">1. Check that Enable Notifications is on2. Check that you are Tracking Horses that are competing today3. Untrack all horses and Track those Horses that you want to receive status updates on4. Turn Enable Notifications off and then back on
No In App Messaging	

4. Support

RingTime software support includes technical assistance to resolve software issues, user training, and system maintenance, provided via help desks, chatbots, or remote tools. Common examples include password resets, bug fixing, application configuration, installation of updates, and training via documentation. These services are essential for maintaining functionality, optimizing performance, and ensuring user adoption.

For any inquiries, please email Help.RingTime@gmail.com or visit www.RingTime.info.